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Contenu archivé

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BOARD OF POLICE COMMISSIONERS

**Wednesday, January 22, 2014
9:00 AM**

**Bruton Room, 3rd Floor
Police Service Centre**



**Public Agenda
Board of Police Commissioners
Wednesday, January 22, 2014**

Oath of Office

Appointment of Chairperson and Vice-Chairperson for 2014

Approval of Public Agenda

Minutes of the meeting held on December 18, 2013

Administration Reports

P14-1 Consideration of Meeting Dates and Times for 2014

Recommendation

1. The 2014 meetings of the Board of Police Commissioners be held at 9:00 a.m. on the following dates:

| | |
|-----------------------|------------------------|
| January 22 | July 30 |
| February 18 (Tuesday) | September 3 |
| March 19 | September 30 (Tuesday) |
| April 22 (Tuesday) | October 30 (Thursday) |
| May 28 | November 26 |
| June 25 | December 17 |

2. For 2015, the first meeting of the Board of Police Commissioners be held on Wednesday, January 21, at 9:00 a.m.

P14-2 Letters of Appreciation

Recommendation

This report be received and filed.

Communications

P14-3 Canadian Association of Police Governance - Membership Renewal for 2014

Recommendation

That the membership with the Canadian Association of Police Governance be renewed for 2014 and the Chief of Police be requested to arrange for payment of the required membership fee.

Adjournment

January 22, 2014

To: Members,
Board of Police Commissioners

Re: Consideration of Meeting Dates and Times for 2014

RECOMMENDATION

It is recommended that:

1. The 2014 meetings of the Board of Police Commissioners be held at 9:00 a.m. on the following dates:

| | |
|-----------------------|------------------------|
| January 22 | July 30 |
| February 18 (Tuesday) | September 3 |
| March 19 | September 30 (Tuesday) |
| April 22 (Tuesday) | October 30 (Thursday) |
| May 28 | November 26 |
| June 25 | December 17 |

2. For 2015, the first meeting of the Board of Police Commissioners be held on Wednesday, January 21, at 9:00 a.m.

CONCLUSION

The Board should review the information contained within this report and confirm the proposed meeting dates for 2014.

BACKGROUND

The purpose of this report is to facilitate the establishment of 2014 regular meeting dates for the Board of Police Commissioners.

DISCUSSION

The Board of Police Commissioners should establish its regular meeting schedule for 2014, with the dates selected:

- to avoid conflict with other scheduled meetings, such as the Executive Committee
- to fit the schedules of Board members.

At the December 2012 meeting, the Board approved its meeting dates for 2013, including its first meeting for 2014, which was scheduled for January 22.

Although Board meetings are traditionally held on Wednesdays, due to conflicting schedules, three Board meetings have been scheduled for Tuesday and one Thursday, and are noted below. To enable members to attend the Canadian Association of Police Governance Conference in August, there is no meeting August, however two meetings have been scheduled in September.

Based on the above and a review of the regular meeting dates of the Board of Police Commissioners held last year, it is proposed that regular meetings for 2014 be held on the following dates at 9:00 a.m.:

| | |
|-----------------------|------------------------|
| January 22 | July 30 |
| February 18 (Tuesday) | September 3 |
| March 19 | September 30 (Tuesday) |
| April 22 (Tuesday) | October 30 (Thursday) |
| May 28 | November 26 |
| June 25 | December 17 |

It is also proposed that the Board of Police Commissioners select a date for its first meeting in January 2015. It is proposed the Board hold its first meeting of 2015 on Wednesday, January 21 at 9:00 a.m.

A calendar which lists the above dates and the approved meeting dates for City Council and the Executive Committee is attached as Appendix "A".

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Environmental Implications

None with respect to this report.

Strategic Implications

None with respect to this report.

Other Implications

None with respect to this report.

COMMUNICATION PLAN

Once all the committees and boards have set their meeting dates for 2014, a calendar will be circulated which includes the meeting dates of City Council and all committees. This calendar will be provided to the local media and any other interested parties who request the information.

DELEGATED AUTHORITY

The Board of Police Commissioners has the authority to establish a meeting schedule.

Respectfully submitted,

Elaine Gohlke

Elaine Gohlke, Secretary
Board of Police Commissioners

REVISED 2014 COUNCIL AND COMMITTEE MEETINGS

JANUARY

| S | M | T | W | T | F | S |
|----|----|----|-------|----|----|----|
| | | | ♦ 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | EX 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | BC | 22 | 23 | 24 |
| 25 | 26 | 27 | C | 28 | 29 | 30 |
| 31 | | | | | | |

FEBRUARY

| S | M | T | W | T | F | S |
|--------------|------|----|-------|----|----|----|
| SUMA Feb 2-5 | | | | | | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | EX 12 | 13 | 14 | 15 |
| 16 | ♦ 17 | 18 | BC | 19 | 20 | 21 |
| 22 | 23 | 24 | C | 25 | 26 | 27 |
| 28 | | | | | | |

MARCH

| S | M | T | W | T | F | S |
|----|----|----|-------|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | EX 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | BC | 19 | 20 | 21 |
| 22 | 23 | 24 | C | 25 | 26 | 27 |
| 28 | 29 | | | | | |

APRIL

| S | M | T | W | T | F | S |
|----|------|----|-------|----|------|----|
| | | 1 | EX 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | ♦ 18 | 19 |
| 20 | ♦ 21 | 22 | EX 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

MAY

| S | M | T | W | T | F | S |
|---------------------|------|----|-------|----|----|----|
| FCM May 30 - June 2 | | | | | | |
| 4 | C 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | EX 14 | 15 | 16 | 17 |
| 18 | ♦ 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | C 26 | 27 | BC | 28 | 29 | 30 |
| 31 | | | | | | |

JUNE

| S | M | T | W | T | F | S |
|---------------------|------|----|-------|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | EX 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | C 23 | 24 | BC | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |
| FCM May 30 - June 2 | | | | | | |

♦ Holiday

MONDAY

C City Council (5:30 p.m.)

6 Crime Prevention Advisory Committee (12:15 p.m.)

8 Municipal Heritage Advisory Committee (12:15 p.m.)

R Regina Appeal Board (5:30 p.m.)

A

TUESDAY

D Development Appeals Board (5:30 p.m.)

A Finance & Administration Committee (4:00 p.m.)

F Community Services Advisory Committee (5:30 p.m.)

S Youth Advisory Committee (5:30 p.m.)

A

WEDNESDAY

B Board of Police Commissioners (9:00 a.m.)

P Executive Committee (11:45 a.m.)

C Community and Protective Services Committee (4:00 p.m.)

S Regina Planning Commission (4:00 p.m.)

R Accessibility Advisory Committee (5:30 p.m.)

A

THURSDAY

A Arts Advisory Committee (5:30 p.m.)

C Public Works Committee (4:00 p.m.)

P Environment Advisory Committee (5:30 p.m.)

FOR FURTHER INFORMATION CONTACT THE CITY CLERKS OFFICE AT 306-777-7262

CITY CLERKS PURPOSES ONLY NOT AN OFFICIAL CITY CALENDAR

REVISED 2014 COUNCIL AND COMMITTEE MEETINGS

JULY

| S | M | T | W | T | F | S |
|----|------|-----|------|----|----|----|
| | | ♦ 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | EX 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | C 28 | 29 | 30 | 31 | | |

AUGUST

| S | M | T | W | T | F | S |
|-------|------|----|------|----|----|----|
| | | | | | 1 | 2 |
| 3 | ♦ 4 | 5 | EX 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24/31 | C 25 | 26 | 27 | 28 | 29 | 30 |

SEPTEMBER

| S | M | T | W | T | F | S |
|----|------|----|-------|----|----|----|
| | ♦ 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | EX 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | C 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

OCTOBER

| S | M | T | W | T | F | S |
|----|------|------|-------|----|----|----|
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | ♦ 13 | C 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | EX 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

NOVEMBER

| S | M | T | W | T | F | S |
|-------|------|------|-------|----|----|----|
| | | | | | | 1 |
| 2 | C 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | ♦ 11 | EX 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23/30 | C 24 | 25 | 26 | 27 | 28 | 29 |

DECEMBER

| S | M | T | W | T | F | S |
|----|------|----|------|------|----|----|
| | 1 | 2 | EX 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | C 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | ♦ 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

♦ Holiday

MONDAY

C City Council (5:30 p.m.)

C Crime Prevention Advisory Committee (12:15 p.m.)

C Municipal Heritage Advisory Committee (12:15 p.m.)

R Regina Appeal Board (5:30 p.m.)

TUESDAY

D Development Appeals Board (5:30 p.m.)

F Finance & Administration Committee (4:30 p.m.)

S Community Services Advisory Committee (5:30 p.m.)

Y Youth Advisory Committee (5:30 p.m.)

WEDNESDAY

B Board of Police Commissioners (9:00 a.m.)

E Executive Committee (11:45 a.m.)

C Community and Protective Services Committee (4:00 p.m.)

R Regina Planning Commission (4:00 p.m.)

A Accessibility Advisory Committee (5:30 p.m.)

THURSDAY

A Arts Advisory Committee (5:30 p.m.)

P Public Works Committee (4:00 p.m.)

E Environment Advisory Committee (5:30 p.m.)

WEDNESDAY

B Board of Police Commissioners (9:00 a.m.)

E Executive Committee (11:45 a.m.)

C Community and Protective Services Committee (4:00 p.m.)

R Regina Planning Commission (4:00 p.m.)

A Accessibility Advisory Committee (5:30 p.m.)

THURSDAY

A Arts Advisory Committee (5:30 p.m.)

P Public Works Committee (4:00 p.m.)

E Environment Advisory Committee (5:30 p.m.)

THURSDAY

A Arts Advisory Committee (5:30 p.m.)

P Public Works Committee (4:00 p.m.)

E Environment Advisory Committee (5:30 p.m.)

FOR FURTHER INFORMATION
CONTACT THE CITY CLERKS
OFFICE AT 306-777-7262

CITY CLERKS PURPOSES ONLY
NOT AN OFFICIAL CITY
CALENDAR

January 22, 2014

To: Members,
Board of Police Commissioners

Re: Letters of Appreciation

RECOMMENDATION

That this report be received and filed.

CONCLUSION

Copies of letters are being filed with the Board for information purposes.

BACKGROUND

The attached copies of letters have been received from the following:

- Christopher White, Public Prosecutions
- Wilma Staff
- Sgt. D.L. (Darren) Simons, Royal Canadian Mounted Police

DISCUSSION

Comments pertaining to any specific letter are welcome.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Environmental Implications

None with respect to this report.

Strategic Implications

None with respect to this report.

Other Implications

None with respect to this report.

COMMUNICATIONS

Copies of letters are forwarded to:

- Member
- Supervisor
- Human Resources for personal file
- Department bulletin board

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Troy Hagen". The signature is fluid and cursive, with a large initial "T" and "H".

Troy Hagen,
Chief of Police

Ermel, Brent

From: White, Chris JU
Sent: Thursday, December 19, 2013 9:08 AM
To: Zaharuk, Corey; Ermel, Brent; Erichsen, Kollin
Subject: Cpl. Amanda Shalansky, Court Liaison Officer

Good Morning,

For the past 6 months, I've been assigned to the courthouse office, and have been handling the custody prisoner docket. And as such, I've had plenty of opportunity to work with the Court Liaison officer – Cpl. Amanda Shalansky.

I write today to ensure both that Cpl. Shalansky's superiors are made aware of the great work she does in the CLO position, and also communicate to you just how highly we in Prosecutions value her contributions to our office.

Cpl. Shalansky's dedication to her job is evident, and this dedication is evidenced in her attitude towards her work. Always professional, she has taken to the duties of the CLO very well. Cpl Shalansky is quick to offer the assistance of her office in obtaining information required by prosecutors in order to advance the case. Whether it's a criminal record, missing occurrence report or getting an urgent message to another member, Cpl. Shalansky can be counted on to get it done.

As you may know, the duties of a CLO can be demanding and often the member can be pulled in many different directions. However Cpl. Shalansky is never too busy to ensure that we get what we need. She has also proven to be a great sounding board on files where we need an officer's perspective. Cpl. Shalansky goes the extra mile and we have come not only to appreciate that, but frankly to expect it from her.

This actually comes as no surprise to those of us who dealt with Amanda as an investigator. I always knew her to be a thorough and meticulous investigator who could be counted on to provide the Crown with a properly investigated, complete police file come trial time. These organizational and file management skills have served her well in the role of the CLO and would certainly benefit her in any other position she wishes to pursue within RPS.

I am not sure what, if anything you would do with these comments, however I just thought you should know how we feel.

If you want any further information or perspective on Cpl. Shalansky, please do not hesitate to contact me. I can be reached by phone at 787-6667, or via email at chris.white@gov.sk.ca.

Yours truly,

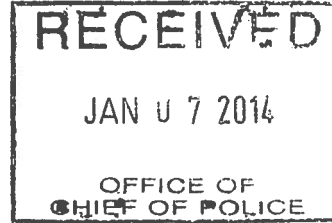
Christopher D. White
Senior Crown Prosecutor
Public Prosecutions
Saskatchewan Ministry of Justice
910 - 1801 Hamilton Street

*AMANDA
YOU HAVE PROVEN YOURSELF
TO BE A LEGAL WORKER AND A
VERY HARD WORKER!
VERY WELL DONE!
T. NORTON*

*AMANDA
THANK YOU FOR YOUR
DEDICATION AND HARD
WORK. IT IS VERY APPARENT
YOU ARE A VALUABLE MEMBER
OF THE COURT HOUSE AND
PROSECUTOR'S OFFICE.
GOOD JOB
B. ERMEL
L. DUNN*

Ms. Wilma Staff

Regina Sask.



January 3, 2014

Police Chief Troy Hagen
Regina City Police Service
Box 196
Regina SK. S4P 1H6

Dear Chief Hagen:

I want to advise you of my appreciation for the impressive actions of Constable Brad Young when he responded to a break in at my home on Christmas Eve.

By resetting my alarm and locating the keys to properly re-secure my home when I was five hours away, lessened the bad news and made Christmas with my family more enjoyable than it would otherwise have been. He also called my neighbours to express my thanks for calling the Regina Police Service when they saw evidence of a break in.

On New Year's Day, despite I am sure a busy schedule, Constable Young called by to take my explanation of the circumstances I think may have brought about the break in as well as the model and serial numbers of my stolen laptop.

Please convey my appreciation to Constable Young for his actions on my behalf.

Sincerely

Wilma Staff
Wilma Staff

*7/0 Jan/14
St. Young's
EXCEL SERVICE AND
INVESTIGATION ON THIS
Aik.
Very well done Boss!
T. HAGEN*



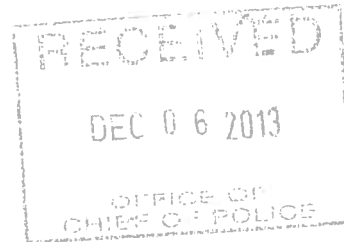
NCO I/C Hudson Bay / Porcupine Plain Detachments
Box 96
Hudson Bay, SK
S0E 0Y0

Your File Votre référence

OIC Traffic Services
Regina Police Service
1717 Osler Street (Box 196)
Regina, SK
S4P 3W3

Our File Notre référence

2013-12-02



Dear Sir / Madam:

RE: Cst. Nolan BESPALKO

From 2013-11-25 through to 2013-11-30 I was one of 5 instructors on an Intox EC/IR II / ASD Calibrator Course held at Depot.

I was impressed by the dedication and professionalism shown by Cst. Nolan BESPALKO while he instructed and mentored the candidates during this training. Not only did he take on his share of the lecture assignments he also organized the traditional "Evening Away" dinner for the instructors.

Nolan also provided his cell number to the candidates and offered to return each evening and assist with study sessions. Although the candidates had yet to take him up on the offer he chose to conduct a study session on the night previous to the final written exam and the practical exam. This was all done on his own initiative and on his own time and it was appreciated by the candidates that attended.

The presence of Nolan on this course was even more significant due to the limited interest shown by a couple of the instructors. His knowledge of the subject matter and the energy and passion he has undoubtedly assisted some of the candidates in passing this challenging course.

I look forward to the opportunity to work with Nolan in the future.

D.L. (Darren) SIMONS, Sgt.

*Dec 6/13
Cst. BESPALKO,
Your dedication is
ACKNOWLEDGED AND
APPRECIATED.
Very well done!
T. NAKEN*



SENT ELECTRONICALLY
November 26, 2013

Dear CAPG Member,

On behalf of the CAPG Board of Directors, please find enclosed a Canadian Association of Police Governance membership renewal invoice for 2014. The increase in dues this year was discussed at the Annual General Meeting in 2011 and there was consensus that CAPG would increase the membership dues by 2.5% for 4 years and this is the third such increase. With the elimination of the penny, we've rounded figures to follow accepted accounting practices.

CAPG had another busy year in 2013, representing your interests and concerns, on the federal, provincial and municipal stages. We continued and will continue to work on the Economics of Policing file and we are active members on the Public Safety Steering Committee that evolved from the National Summit held in Ottawa in January. We remain committed to continue the work of the Coalition for Sustainable Public Policing; a group that includes the Federation of Canadian Municipalities (FCM), Canadian Police Association (CPA) and the Canadian Association of Chiefs of Police (CACP). Rachel Huggins from the Law Enforcement Branch of the Department of Public Safety has been a very welcome addition to the Coalition meetings and we value her input.

We hope you take the time to read some of the timely articles in your weekly Quorum, and The Hill Times. This is part of our commitment to share information quickly and in an environmentally friendly format. We are very proud of the revamped Board Connection newsletter and hope that you enjoyed the latest edition. The Board has made a conscious shift to provide as much information electronically as possible.

The CAPG website has been completely updated and now offers more useful information for members. Please watch for more changes to the members' section as we look to expand online training, legislative updates, resources, and policies and procedures that can be used as templates. Our intention is to give our membership timely updates on the activities of the CAPG Board, the Executive and what's on the

Dedicated to Excellence in Police Governance



Page 2

horizon. Keeping our members informed and up to date is very important to us. I encourage you to visit the website in the coming months to see what's new.

This year's Conference in Saskatoon, SK was such a seamless operation, we owe a huge debt of gratitude to the Saskatoon Board of Police Commissioners, Chief Weighill and the members of the Saskatoon Police Service who volunteered their time. The theme of Mental Health is one that resonated with everyone and while some sessions may have been difficult to take in, the information conveyed was significant, timely and necessary. Please find attached a copy of the CAPG Conference Report that contains a detailed account of all of the conference proceedings. You will note that two of the break out sessions contained highly sensitive information and we did not allow any recording to take place.

Plans are underway for next year's conference, hosted by the Halifax Board of Police Commissioners and located at the Westin Nova Scotian from August 21 to 23, preceded by a golf tournament on August 20. Keep checking the CAPG website for more details as they develop. I hope you will be able to join us.

On behalf of the Board of Directors and Executive, I wish you all the best in 2014.

Very sincerely,

A handwritten signature in black ink that reads 'Cathryn Palmer'.

Cathryn Palmer
President
Enclosures

Dedicated to Excellence in Police Governance



Membership INVOICE

January 1, 2014 – December 31, 2014

PLEASE PRINT (Submitting this form indicates agreement to submit payment for membership services)

Board/Commission/Organization Name: _____

Mailing Address: _____ **City:** _____

Province: _____ **Postal Code:** _____

CAPG Contact Name/Title: _____

Phone: _____

Fax: _____

Email: _____

MEMBERSHIP FEE SCHEDULE

ANNUAL FEES FOR NON-POLICE BOARD ORGANIZATIONS
Non-Police Board Organization means any public body, educational institution, municipal, provincial or federal authority or not-for-profit association that is not a Police Board/RCMP Advisory Committee/Committee of Municipal Council, but that is engaged in policing, law enforcement, public safety, crime prevention, justice, corrections, or governance.
Annual Fee **\$540**

ANNUAL FEES FOR POLICE BOARDS & RCMP/MUNICIPAL ADVISORY COMMITTEES
This includes Canadian municipal police boards, commission or committees including RCMP Advisory Committee/Committee of Municipal Council with a legislated mandate to govern its local police service, or a First Nations police governance body.

| | | |
|-----------------------------------|--------------------------|-------------------|
| Authorized Force Strength: | Uniform _____ | |
| | Civilian _____ | |
| | FORCE TOTAL _____ | |
| | Force Total | Annual Fee |
| | ❖ up to 10 | \$270 |
| | ❖ 11 to 25 | \$430 |
| | ❖ 26 to 100 | \$675 |
| | ❖ 101 to 250 | \$995 |
| | ❖ 251 to 400 | \$1,290 |
| | ❖ 401 to 1,000..... | \$3,770 |
| | ❖ 1,001 and up..... | \$5,385 |

METHOD OF PAYMENT4% processing fee for credit cards**
 ___ Visa ___ MasterCard ___ Cheque

Account Number: _____

Expiry: _____

Name of Cardholder: _____

Authorization Signature: _____

SEND COMPLETED FORM & PAYMENT TO:
 CAPG 157 Gilmour Street, Suite 302
 Ottawa, Ontario K2P 0N8
 Telephone: 613.235.2272
 Fax: 613.235-2275
 Email: jmalloy@capb.ca | jmalloy@capg.ca
***If paid by credit card, a processing fee of 4% will be applied.*
Please make cheques payable to the Canadian Association of Police Governance (CAPG)

* (The CAPG is exempt from collecting HST on membership dues)